

VILLAGE BOARD OF TRUSTEES  
MEETING MINUTES  
January 15, 2018

Mayor Wells called the Meeting of the Mt. Zion Village Board of Trustees to order at 5:15 p.m. in the Village Hall Board Room. The following Board Members were present for roll call: Shane Mendenhall, Ron Johnson, Donna Scales, Wendy Kernan, and Kevin Fritzsche. Also present were Village Administrator, Julie Miller, Lieutenant Mike Foster, Director of Parks & Recreation, Judy Roessler, Village Treasurer, Corey McKenzie, and Village Clerk, Dawn Reynolds. Mike Mose was absent.

Pledge of Allegiance

Public Forum: Two (2) people were present. No one wished to address the Board at this time.

Consent Agenda: A motion was made by Trustee Scales to approve the Consent Agenda as presented, seconded by Trustee Kernan. A breakdown of Fund Warrants for the period ending January 15, 2018 is as follows: General Fund - \$68,440.32, Convention Center - \$7,314.43, Motor Fuel Tax - \$1,054.81, Water Revenue Fund - \$73,606.19, and Sewer Revenue Fund - \$21,050.47. A roll call vote was taken: Johnson-yea, Mendenhall-yea, Scales-yea, Kernan-yea, and Fritzsche-yea. Motion carried 5-yea, 0-nay, 1-absent.

Discussion and Approval of an Agreement for Water Service for Property Located Outside of Village of Mt. Zion Corporate Limits, Illinois Corporate Limits and to Annex Said Property when the Property Becomes Contiguous to the Village of Mt. Zion – 3840 E. Kraft Road: Administrator Miller presented for consideration an agreement with Joe and Shelby Coventry for water service outside of the Village's corporate limits. The Coventry's are building a house on a 12 acre parcel at 3840 E. Kraft Road and would like water service. Since the property is outside the Village, the rate paid for water is 1 ½ times the rate. The properties to the North have already signed pre-annexation agreements. If the property in the agreement ever becomes contiguous, it will automatically be annexed into the Village of Mt. Zion. Mr. Coventry was present for questions.

A motion was made by Trustee Mendenhall to approve the Agreement for Water Service for Property Located Outside of the Village of Mt. Zion Corporate Limits for 3840 E. Kraft Road as presented, seconded by Trustee Johnson. A roll call vote was taken: Johnson-yea, Mendenhall-yea, Scales-yea, Kernan-yea, and Fritzsche-yea. Motion carried 5-yea, 0-nay, 1-absent.

Discussion and Approval of a Resolution Adopting a Policy Prohibiting Sexual Harassment for the Village of Mt. Zion: Administrator Miller presented for consideration a Resolution Adopting a Policy Prohibiting Sexual Harassment for the Village of Mt. Zion as required by Public Act 100-0554. The policy will be added to the Village's Personnel Policy as an appendix and all Village employees will be required to complete an online training course on the subject of harassment.

Miller is also in the process of organizing a training program to be held at the Convention Center for Village of Mt. Zion department heads and board members as well as inviting governmental officials from agencies throughout Macon County.

A motion was made by Trustee Johnson to approve the Resolution Adopting a Policy Prohibiting Sexual Harassment for the Village of Mt. Zion as presented, seconded by Trustee Mendenhall. A roll call vote was taken: Johnson-yea, Mendenhall-yea, Scales-yea, Kernan-yea, and Fritzsche-yea. Motion carried 5-yea, 0-nay, 1-absent.

Administrator & Staff Items:

Lieutenant Foster reported that an employment offer has been made to a new officer.

Administrator Miller informed the Board that a Planning & Zoning Commission meeting will be held February 6<sup>th</sup> for the Henry minor subdivision, on January 4<sup>th</sup> the Post Office contacted the Village about a machine malfunction damaging approximately 200 water bills, and that recycling totes are being delivered weekly by requests.

Mayor & Trustee Items:

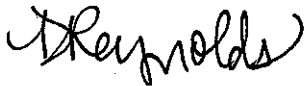
Mayor and Trustees sent kudos to the Public Works Department for repairing the service line break at the Grade School and restoring water quickly and for clean streets during the winter weather.

Trustee Mendenhall shared information regarding the news alerts on the Village website. Administrator Miller reported that there were approximately 250 new subscribers after the latest alert.

Mayor Wells commented on Mt. Zion making the list as one of the top 50 safest cities in Illinois and thanked the Police Department.

Adjournment: A motion was made by Trustee Johnson to adjourn the January 15, 2018 Village Board meeting, seconded by Trustee Mendenhall. A voice vote was unanimous; motion carried. The meeting was adjourned at 5:32 p.m.

Respectfully submitted,



Dawn Reynolds  
Village Clerk