



# Illinois Environmental Protection Agency

Bureau of Water • 1021 N. Grand Avenue E. • P.O. Box 19276 • Springfield • Illinois • 62794-9276

## Division of Water Pollution Control ANNUAL FACILITY INSPECTION REPORT

### for NPDES Permit for Storm Water Discharges from Separate Storm Sewer Systems (MS4)

*This fillable form may be completed online, a copy saved locally, printed and signed before it is submitted to the Compliance Assurance Section at the above address. Complete each section of this report.*

Report Period: From March, 2013 To March, 2014

Permit No. ILR40 0394

#### MS4 OPERATOR INFORMATION: (As it appears on the current permit)

Name: Village of Mt. Zion Mailing Address 1: 1400 Mt. Zion Pkwy  
Mailing Address 2: \_\_\_\_\_ County: Macon  
City: Mt. Zion State: IL Zip: 62549 Telephone: 217-864-5424  
Contact Person: Chad Reynolds Email Address: c\_reynolds@mtzion.com  
(Person responsible for Annual Report)

#### Name(s) of governmental entity(ies) in which MS4 is located: (As it appears on the current permit)

Macon County

#### THE FOLLOWING ITEMS MUST BE ADDRESSED.

A. Changes to best management practices (check appropriate BMP change(s) and attach information regarding change(s) to BMP and measurable goals.)

- |  |                          |   |                          |
|--|--------------------------|---|--------------------------|
| 1. Public Education and Outreach             | <input type="checkbox"/> | 4. Construction Site Runoff Control       | <input type="checkbox"/> |
| 2. Public Participation/Involvement          | <input type="checkbox"/> | 5. Post-Construction Runoff Control       | <input type="checkbox"/> |
| 3. Illicit Discharge Detection & Elimination | <input type="checkbox"/> | 6. Pollution Prevention/Good Housekeeping | <input type="checkbox"/> |

B. Attach the status of compliance with permit conditions, an assessment of the appropriateness of your identified best management practices and progress towards achieving the statutory goal of reducing the discharge of pollutants to the MEP, and your identified measurable goals for each of the minimum control measures.

C. Attach results of information collected and analyzed, including monitoring data, if any during the reporting period.

D. Attach a summary of the storm water activities you plan to undertake during the next reporting cycle ( including an implementation schedule.)

E. Attach notice that you are relying on another government entity to satisfy some of your permit obligations (if applicable).

F. Attach a list of construction projects that your entity has paid for during the reporting period.

**Any person who knowingly makes a false, fictitious, or fraudulent material statement, orally or in writing, to the Illinois EPA commits a Class 4 felony. A second or subsequent offense after conviction is a Class 3 felony. (415 ILCS 5/44(h))**

Julie Miller  
Owner Signature:

Julie Miller

Printed Name:

June 20, 2014  
Date:

Village Administrator

Title:

EMAIL COMPLETED FORM TO: [epa.ms4annualinsp@illinois.gov](mailto:epa.ms4annualinsp@illinois.gov)

or Mail to: ILLINOIS ENVIRONMENTAL PROTECTION AGENCY  
WATER POLLUTION CONTROL  
COMPLIANCE ASSURANCE SECTION #19  
1021 NORTH GRAND AVENUE EAST  
POST OFFICE BOX 19276  
SPRINGFIELD, ILLINOIS 62794-9276

This Agency is authorized to require this information under Section 4 and Title X of the Environmental Protection Act (415 ILCS 5/4, 5/39). Failure to disclose this information may result in: a civil penalty of not to exceed \$50,000 for the violation and an additional civil penalty of not to exceed \$10,000 for each day during which the violation continues (415 ILCS 5/42) and may also prevent this form from being processed and could result in your application being denied. This form has been approved by the Forms Management Center.

**VILLAGE OF MT. ZION**  
**March 2013 to March 2014 Annual Facilities Inspection Report (Year 5)**

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**A. CHANGES TO BMP'S**

1. No changes to BMP's are proposed.

**B. COMPLIANCE WITH PERMIT CONDITIONS**

**PUBLIC EDUCATION AND OUTREACH**

**1. BMP A.1 – Distributed Paper Material**

- The Village, as a part of the Macon County MS4 communities, continued distribution of the flyer.

**2. BMP A.3 – Public Service Announcement**

- The Village, as part of the Macon County MS4 communities, worked with the MCSWCD to create a public service announcement (PSA) to be aired on local radio stations for a 1-week period.

**3. BMP A.6 – Other Public Education**

- The Village, as part of the Macon County MS4 communities and the MCSWCD, maintained the website for storm water issues ([www.maconcleanwater.com](http://www.maconcleanwater.com)).

**PUBLIC PARTICIPATION / INVOLVEMENT**

**4. BMP B.4 – Public Hearing**

- The Village linked the Storm Water Ordinance on the joint Macon County MS4 website.
- NOI and Annual Report were placed on the joint website.

**5. BMP B.7 – Other Public Involvement**

- Attended meetings with other stake holders in the Macon County MS4.

**ILLICIT DISCHARGE DETECTION AND ELIMINATION**

**6. BMP C.1 – Storm Sewer Map Preparation**

- The storm sewer map was updated.

**7. BMP C.2 – Regulatory Control Program**

- 12 building permits were issued. No sites required MCSWCD inspection.

**8. BMP C.7 – Visual Dry Weather Screening**

- No outfall inspections were performed.
- The Village's contact phone number for the reporting of illicit discharges by the public appears on the MS4 Community website.

**CONSTRUCTION SITE RUNOFF CONTROL**

**9. BMP D.2 – Erosion and Sediment Control BMPs**

- The Village's Land Disturbance Ordinance continued to be enforced.
- Erosion and Sediment Control BMPs were required for construction sites.

**10. BMP D.4 – Site Plan Review Procedures**

- The Village's Land Disturbance Ordinance continued to be enforced.
- One site plan was reviewed; no permits were required to be issued.

**11. BMP D.6 – Site Inspection/Enforcement Procedures**

- The Village's Land Disturbance Ordinance continued to be enforced.
- The MCSWCD provides onsite inspections during active construction.
- Village staff was responsible for enforcement of the permit requirements.

**POST-CONSTRUCTION RUNOFF CONTROL**

**12. BMP E.2 – Regulatory Control Program**

- Post construction control is administered thru the Land Disturbance Permit process.

**13. BMP E.3 – Long Term O&M Procedures**

- Long Term O&M procedures are required under the Land Disturbance Permit.

**14. BMP E.5 – Site Inspections During Construction**

- The MCSWCD provides onsite inspections during active construction.
- Village staff was responsible for enforcement of the storm water requirements.

**POLLUTION PREVENTION / GOOD HOUSEKEEPING**

**15. BMP F.1 – Employee Training Program**

- Employees were instructed on clean-up and good housekeeping measures at various times.

**16. BMP F.2 – Inspection and Maintenance Program**

- Public works staff regularly inspects and picks up trash and droppings in the park, Village properties and the Public Right-of-Way.

- Streets were swept 3 times during the year.

**C. RESULTS OF INFORMATION COLLECTED AND ANALYZED**

1. No information was collected or analyzed.

**D. ACTIVITIES FOR NEXT REPORTING CYCLE (MARCH 2014 TO MARCH 2015)**

March of 2014 completed the final year of the 2009-2013 Notice of Intent. In accordance with the 2014-2018 Notice of Intent, the follow activities are due in the next reporting cycle:

1. BMP A.1: Leave copies of fliers in Village Hall. Also distribute to residents at community events such as Home Builders Association Show.
2. BMP A.2: Continue to speak at public meetings.
3. BMP A.4: Leave copies of fliers in Village Hall. Also distribute to residents at community events such as Home Builders Association Show.
4. BMP A.6: Update and maintain the current MS4 Community website. Also increase website visits by 10% in conjunction with the Macon County MS4 Community.
5. BMP B.3 & B.6: Attend local NPDES coordination meetings.
6. BMP B.4: Continue to review the Storm Water Ordinance.
7. BMP C.1: Revise storm sewer map as necessary.
8. BMPs C.6 & C.7: Prioritize outfalls for inspection.
9. BMPs D.1, D.2 & D.4: Site plan reviews by the Village for compliance with local erosion and sediment control rules.
10. BMP D.5: Implement complaint tracking and reporting system.
11. BMP D.6: Have MCSWCD conduct initial site inspections for developments subject to ILR10. Perform follow-ups as necessary.

Attachment to Form WPC 691

12. BMP E.2: Continue to enforce storm water management technical guidelines as set forth in the 2012 Illinois Urban Manual.
13. BMP E.4: Continue to enforce storm water regulations.
14. BMP E.5: Site inspections by MCSWCD of reported construction sites.
15. BMP E.6: Evaluate and amend existing operation and maintenance policies.
16. BMP F.1: Continue employee training program.
17. BMP F.3: Continue to enforce the use of the designated wash facilities.
18. BMP F.6: Continue salt storage and application reduction measures.

**E. PERMIT OBLIGATIONS PERFORMED BY ANOTHER ENTITY**

1. The Village of Mt. Zion along with the Village of Forsyth and the City of Decatur has contracted with the Macon County Soil and Water Conservation District (SWCD) for the collection of permit fees, inspection and enforcement of the Land Disturbance Permit process. Each of the communities has adopted a Land Disturbance Permit Ordinance with similar wording and requirements. The Macon County Soil and Water Conservation District is responsible for onsite inspections and each community is responsible for enforcement of erosion and sedimentation requirements of the NPDES Permit.

**F. CONSTRUCTION PROJECTS DURING REPORTING PERIOD**

1. No projects



**Macon County Soil & Water Conservation District**  
4004 College Park Road Decatur, IL 62521-6207  
217-877-5670 Ext 3217-877-2109 – FAX

**Yearly Report for MS4's**  
**March 2013-March 2014**

**By: Megan Baskerville, Watershed Specialist, Macon County SWCD**

The Macon County Soil and Water Conservation District employs Megan Baskerville, CPESC-IT and Mike Andreas, CPESC to provide technical assistance to the MS4 Working Group and to conduct MS4 inspections. A record of applications and inspection reports are maintained at the Macon County SWCD office. The following summarizes the inspections.

**City of Decatur:** 24 MS4 permits (20 commercial, 4 residential) were taken out. Multiple sites are still open as of March 2014.

**Village of Forsyth:** 15 land disturbance permits were issued for 10 residential buildings and 5 business/retail sites. Multiple sites are progressing beyond March 2014.

**Village of Mt. Zion:** No MS4 inspections were done in Mt. Zion, due to no land disturbance permits being issued this year from the SWCD.

**Macon County** has taken over MS4 inspections for Macon County.

**Education efforts:** On October 16, 2013 the MS4 group hosted an Erosion & Sediment Control Workshop in Forsyth, IL. Holly Hirschert from the IL EPA spoke on permit regulations and Rick Macho spoke on site management, specifically curbing erosion with proper BMPs. During breaks, attendees had the opportunity to visit with sales reps from the E&S control industry. A field visit was then made to an open construction site, where Rick Macho explained site management, and took questions from the group. Over 45 were in attendance at the 3 hour workshop.

On February 15 and 16, 2014, the SWCD had a booth at the Metro Decatur Homebuilder's Association Home Show, held at the Mt. Zion Convention Center. Organizers recorded over 600 attendees over the two-day show. The booth, ran by SWCD, Macon County, and City of Decatur staff, offered information on MS4 regulations and how to effectively control erosion & sediment on individual lots. There was much interest in determining when land disturbance permits are needed, and how to report eroding construction sites.

The Macon County MS4 working group also maintains a website, [www.maconcleanwater.com](http://www.maconcleanwater.com), which averages roughly 42 unique visits a week throughout the year.

And finally, the SWCD staff present educational programs on urban erosion throughout the year. On April 30, 2013, SWCD staff educated 20 children from St. Patrick's in Decatur on the role urban erosion has on the health of our watershed. The effects of urban erosion were also demonstrated at the Festival of Spring (April 2013), at which 400 adults and children were in attendance in Decatur.