

VILLAGE BOARD OF TRUSTEES
MEETING MINUTES
February 20, 2018

Mayor Wells called the Meeting of the Mt. Zion Village Board of Trustees to order at 5:15 p.m. in the Village Hall Board Room. The following Board Members were present for roll call: Shane Mendenhall, Ron Johnson, Donna Scales, Wendy Kernan, and Kevin Fritzsche. Also present were Village Administrator, Julie Miller, Chief of Police, Adam Skundberg, Director of Parks & Recreation, Judy Roessler, Village Treasurer, Corey McKenzie, Public Works Director, Chad Reynolds, and Village Engineer, Mary Cave. Mike Mose was absent.

Pledge of Allegiance

Public Forum: Three (3) people were present. No one wished to address the Board at this time.

Consent Agenda: A motion was made by Trustee Fritzsche to approve the Consent Agenda as presented, seconded by Trustee Scales. A breakdown of Fund Warrants for the period ending February 20, 2018 is as follows: General Fund - \$111,566.63, Motor Fuel Tax - \$9,693.48, Special Fund - \$18,010.00, Water Revenue Fund - \$136,464.79, and Sewer Revenue Fund - \$30,257.44. A roll call vote was taken: Johnson-yea, Mendenhall-yea, Scales-yea, Kernan-yea, and Fritzsche-yea. Motion carried 5-yea, 0-nay, 1-absent.

Discussion and Approval of a Resolution Opening of Closed Session Minutes as Authorized by the Illinois Open Meetings Act: Administrator Miller presented for consideration a Resolution authorizing the opening of the closed session minutes from the October 16, 2017 meeting. Every six months the closed session minutes are reviewed and all minutes with resolved issues should be opened for public inspection.

A motion was made by Trustee Johnson to approve the Resolution Opening of Closed Session Minutes as Authorized by the Illinois Open Meetings Act as presented, seconded by Trustee Mendenhall. A roll call vote was taken: Johnson-yea, Mendenhall-yea, Scales-yea, Kernan-yea, and Fritzsche-yea. Motion carried 5-yea, 0-nay, 1-absent.

Discussion and Approval of a Resolution Authorizing the Destruction of Audio or Video Recordings of Closed Session Meetings: Administrator Miller presented for consideration a Resolution authorizing the destruction of audio recordings of a closed session meeting dated April 4, 2016. State Statutes require the recording of all closed sessions and permits governmental bodies to destroy the verbatim records as long as the minutes have been opened and it has been at least 18 months since the meeting date.

A motion was made by Trustee Johnson to approve the Resolution Authorizing the Destruction of Audio or Video Recordings of Closed Session Meetings as presented, seconded by Trustee Mendenhall. A roll call vote was taken: Johnson-yea, Mendenhall-yea, Scales-yea, Kernan-yea, and Fritzsche-yea. Motion carried 5-yea, 0-nay, 1-absent.

Discussion and Approval of an Ordinance Adding Territory to Enterprise Zone – Decatur Memorial Hospital: Administrator Miller presented for consideration an Ordinance adding territory to the Enterprise Zone for Decatur Memorial Hospital. Ryan McCrady, President of the Economic Development Corporation of Decatur and Macon County was present for the agenda item. Mr. McCrady gave the Village Board a brief background of the Enterprise Zone, and explained that there must be a project actually planned in order to extend the current Enterprise Zone boundaries. Mr. McCrady explained that Decatur Memorial Hospital is planning to expand onto a property adjacent from their campus, and that the project cannot be started until they have full approval from all of the governmental entities working within the Enterprise Zone. Trustee Scales asked if the expansion would displace any current residents. Mr. McCrady presented the Board with a map of the proposed location,

and explained that Decatur Memorial Hospital already owned the property and would not be displacing any residents. He also mentioned that the expansion will be privately owned, and therefore will be paying property taxes. He is expecting construction to start later this year.

A motion was made by Trustee Mendenhall to approve an Ordinance Adding Territory to Enterprise Zone – Decatur Memorial Hospital as presented, seconded by Trustee Kernan. A roll call vote was taken: Johnson-yea, Mendenhall-yea, Scales-yea, Kernan-yea, and Fritzsche-yea. Motion carried 5-yea, 0-nay, 1-absent.

Discussion and Approval of a Resolution for Maintenance of Streets and Highways by a Municipality Under the Illinois Highway Code: Administrator Miller presented for consideration a Resolution for the 2018 Motor Fuel Tax Program. This Resolution is a requirement of IDOT in order to authorize expenditures from the Motor Fuel Tax Fund. This Resolution includes street patching, salt and sand for ice removal, street sweeping, traffic control maintenance, sign maintenance, and other street maintenance items such as storm sewer maintenance for calendar year 2018. Administrator Miller also explained the potential of entering into an Intergovernmental Agreement with the City of Decatur for a micro-surfacing project, similar to years past. Based on pricing, staff anticipates being able to micro-surface East and West Roberts Drive as well as South and North Westside Drive. All items total \$140,000.00.

A motion was made by Trustee Johnson to approve the Resolution for 2018 Motor Fuel Tax Program of \$140,000.00 as presented, seconded by Trustee Fritzsche. A roll call vote was taken: Johnson-yea, Mendenhall-yea, Scales-yea, Kernan-yea, and Fritzsche-yea. Motion carried 5-yea, 0-nay, 1-absent.

Discussion and Approval of an Ordinance Amending Chapter 132 – Alarm Systems – Section 4 – Response Charge: Administrator Miller presented for consideration an Ordinance to increase the current fee of \$25 to \$35 for the alarm system response charge. Chief Skundberg stated that in 2017, the Mt. Zion Police Department responded to no less than 135 false burglar/panic alarm calls. Due to the new agreement with C.I.R.D.C., each alarm triggers an event number, therefore increasing the costs for the Village. Each event number costs the Village approximately \$25.87. Chief Skundberg and Administrator Miller wanted to assure the Board that the increase is due in part to the added costs created by the C.I.R.D.C. Chief Skundberg went on to further explain that these charges are only going to be applied to repeated false alarms. He stated that roughly half of the approximate 135 false alarms came from 12 addresses, many of which were aware that their alarm system was malfunctioning and setting off the alarm. Trustee Fritzsche asked how many of these response charges have we charged in the past, to which Chief Skundberg responded with not many. Trustee Johnson asked if the increase to \$35 was enough to cover our costs, to which Trustee Mendenhall stated that we needed to weigh the odds of being cost effective to make sure that people actually pay the fine as opposed to charging them a higher amount and risking non-payment. Trustee Mendenhall also suggested sending a letter to the 12 addresses that created most of the alarms in the past. Mayor Wells recommended we keep the fine amount at \$35, and gauge the response of the local businesses and residents.

A motion was made by Trustee Fritzsche to approve the Ordinance Amending Chapter 132 – Alarm Systems – Section 4 – Response Charge as presented, seconded by Trustee Johnson. A roll call vote was taken: Johnson-yea, Mendenhall-yea, Scales-yea, Kernan-yea, and Fritzsche-yea. Motion carried 5-yea, 0-nay, 1-absent.

Discussion and Approval of an Intergovernmental Agreement Between the Village of Mt. Zion, Illinois and the Township of Mt. Zion, Illinois for the Provision of Police Service: Administrator Miller presented for consideration an agreement with the Mt. Zion Township to continue Police services outside of the Village's limits. This is a renewal of the previous contract, but will last for 5 years. The agreement provides for not less than 10 hours of patrol but no more than 20 hours per week. Chief Skundberg is looking into using the additional funds to justify the cost of hiring an eleventh officer for the department. The true cost of the additional officer is difficult to determine due to the actuarial report for the Police

Pension not being completed, and how much the recent changes in staff will impact those numbers. Chief Skundberg stated that the Township would like to see the 20 hour mark for the patrol, but is difficult to achieve with the current staff. Trustee Johnson asked how the officers felt about the patrol, to which Chief Skundberg replied that they enjoy providing more service to the area as well as the citizens of the Mt. Zion Township. Chief Skundberg also stated that the patrolling of the Township will only be done when the Police Department has a dispatcher on duty to help avoid added costs from the C.I.R.D.C. Mayor Wells mentioned that he has heard nothing but good things from citizens as well as Township officials in regards to the service the Mt. Zion Police Department has been providing. Administrator Miller stated that staff will explore options of adding an additional officer once the necessary reports are in if the Board would like. Trustee Johnson stated that he liked the idea of this agreement.

A motion was made by Trustee Fritzsche to approve the Intergovernmental Agreement Between the Village of Mt. Zion and the Mt. Zion Township for the Police Services as presented, seconded by Trustee Johnson. A roll call vote was taken: Johnson-yea, Mendenhall-present, Scales-yea, Kernan-yea, and Fritzsche-yea. Motion carried 4-yea, 0-nay, 1-present, 1-absent.

Administrator & Staff Items:

Village Engineer Mary Cave touched on upcoming projects going on in the Village.

Chief Skundberg informed the Board of the new officer, Jon Layendecker, and said he expects him to be working at full capacity by the end of the month. He also informed the Board that the Police Department will be conducting active shooter training at the school.

Director of Public Works Reynolds updated the board on the water tower project.

Administrator Miller informed the board that the Public Works Department recently hired a company to conduct a leak check throughout the entire town, and have found several leaks that the Public Works Department will repair this spring. She also mentioned she will be providing the board with their access link for their sexual harassment training soon.

Mayor & Trustee Items:

Trustee Mendenhall wanted everyone to be aware of the fundraising dinner going on by the Mt. Zion Foundation for Quality Education.

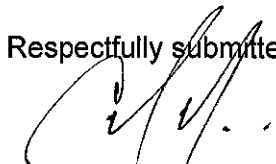
Trustee Kernan asked about the Dueling Pianos event. Director of Roessler responded that she anticipates having a report to them by the next meeting.

Trustee Fritzsche asked about the status of State Highway 121 being repaired, to which Administrator Miller informed him that there is currently no money to fix the road, and was told it is at least 4 years away from any major repairs.

Mayor Wells pointed out the thank you cards that were sent from the Mt. Zion Grade School for the excellent work the Public Works Department did in repairing the water main break.

Adjournment: A motion was made by Trustee Mendenhall to adjourn the February 20, 2018 Village Board meeting, seconded by Trustee Johnson. A voice vote was unanimous; motion carried. The meeting was adjourned at 6:04 p.m.

Respectfully submitted,



Corey McKenzie, Village Treasurer